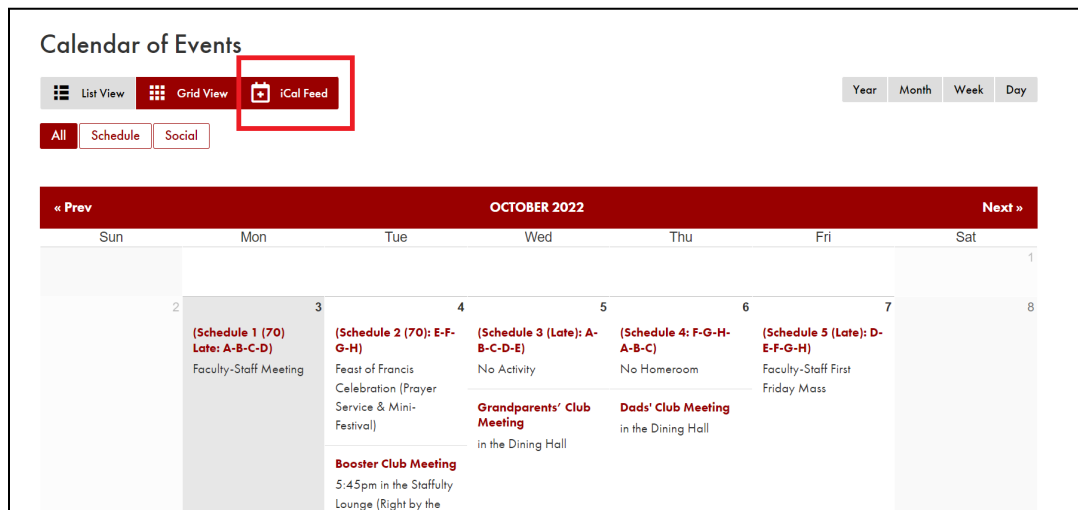


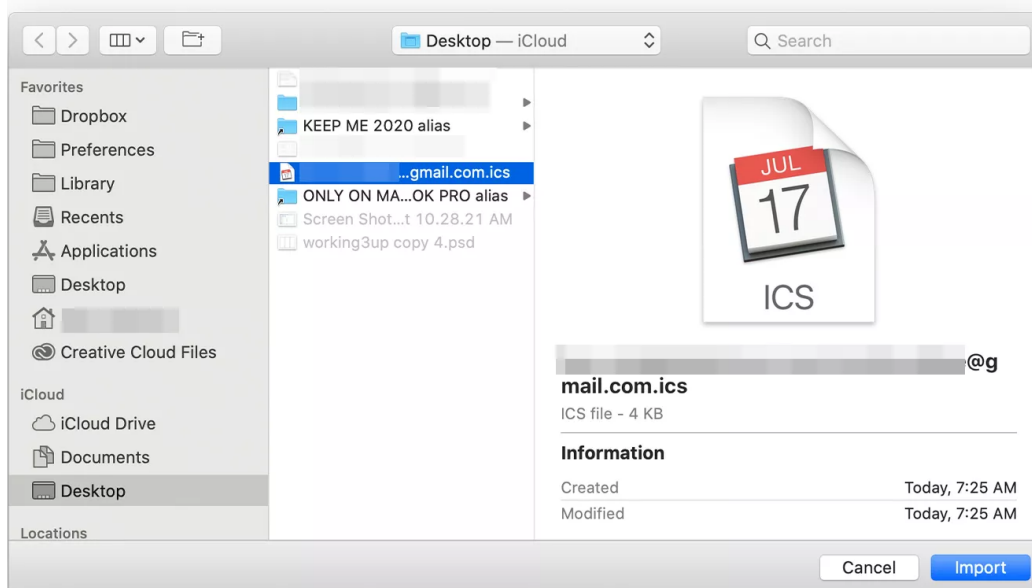
Import iCal Files to a Mac Calendar

To add the new SF online calendar to your Mac Calendar, follow these instructions.

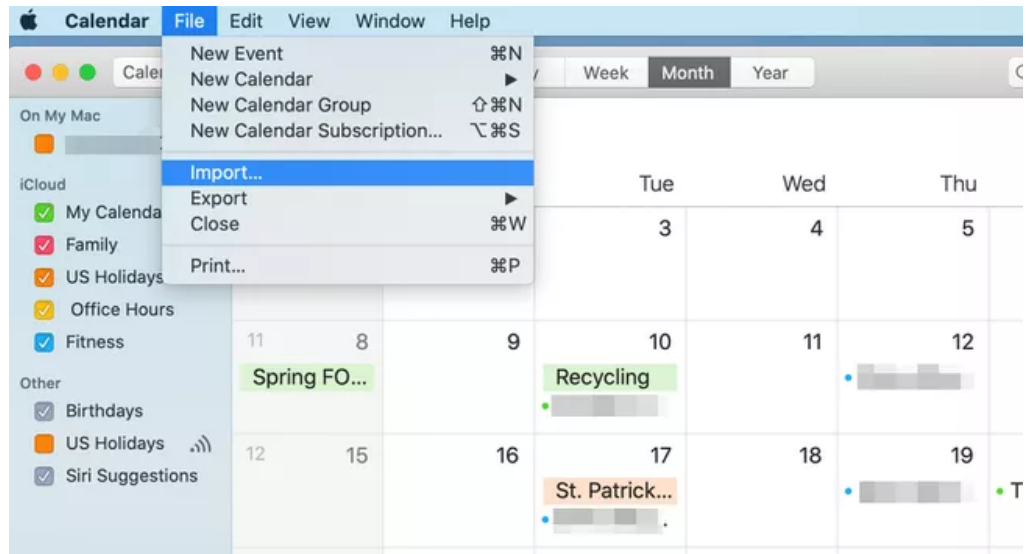
Step 1: Go to the online [SF Calendar](#). Click on “iCal Feed”.



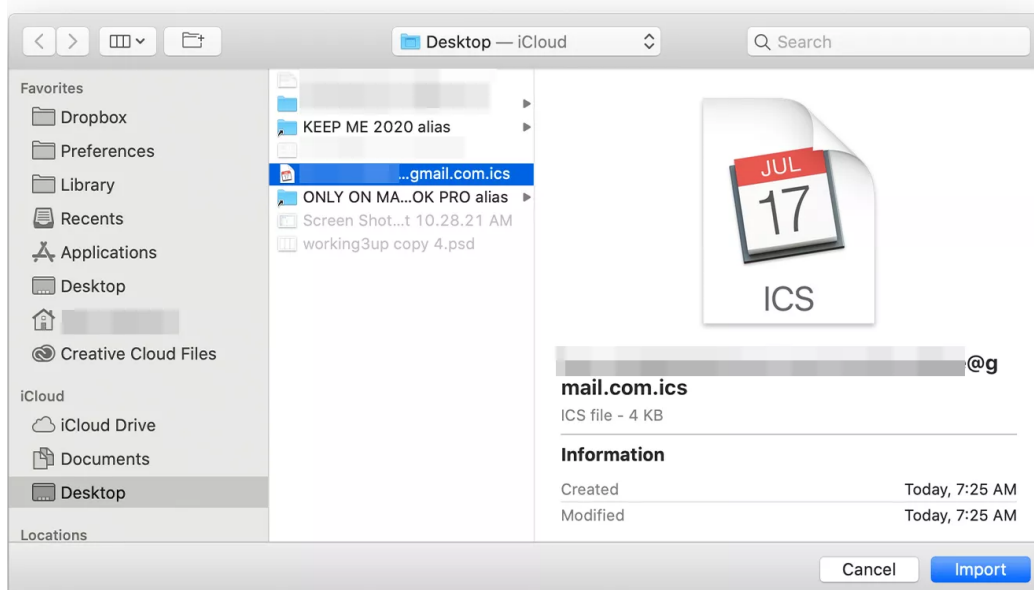
Step 2: Name the iCal file and save it to your computer.



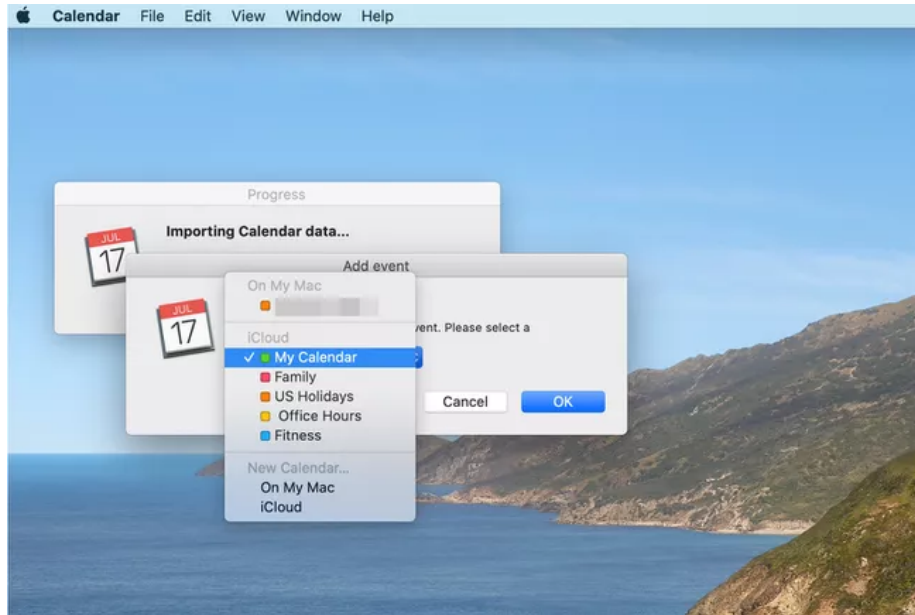
Step 3: Open Calendar on your Mac. Click File on the menu bar and select Import from the drop-down menu.



Step 4: Locate and highlight the desired ICS file and click Import.



Step 5: Select the calendar to which you want the imported events added or select New Calendar to create a new calendar for the imported schedule.



Step 6: Select “OK”. All your calendar entries are now consolidated in the Apple Calendar application.

Modified from [Lifewire Tech for Humans](#)