



## PARENT VOLUNTEER OPPORTUNITIES

### Parent Volunteer Policy

Our families are the MVPs of St. Francis Catholic High School!

- Parents perform a prescribed number of hours of service each year or pay a higher, non-participation rate of tuition.
- Parents of students in grades 9-11 perform 25 hours of volunteer service per year. Parents of students in grade 12 perform 10 hours of service.
- Single parents who are solely responsible for tuition may elect to perform 12.5 hours grades 9-11 (5 hours for grade 12).
- Parents can find volunteer opportunities on the St. Francis website and in the weekly Principal's Newsletter, emailed every Friday during the academic year.
- Parents may fulfill up to half of their volunteer hours by donating items requested and specified by event planners on the MVP site (see below). Non-requested items will not count as a donation.

### Parent Volunteer Process

There are **three requirements** to be a parent volunteer at St. Francis High School:

- (1) MVP is the parent volunteer service system at St. Francis Catholic High School. All volunteers (parents and grandparents) must **register online with MVP** (My Volunteer Program). Every person must have their own MVP account. One person cannot sign up and have another person show up in their place.

*Once parent volunteer hours have been completed, parents must download and submit their participation report to [volunteerhours@stfrancishs.org](mailto:volunteerhours@stfrancishs.org).*

- (2) Volunteers must **complete online Safe Haven training** (a three-part video series with three short quizzes at the end of each video).
- (3) Volunteers must be **fingerprinted** in a Sacramento Diocesan School. No other fingerprints will be accepted (this includes law enforcement, medical, or other non-Diocesan schools).

*If you have already been fingerprinted by a Diocesan school and completed the online Safe Haven training, you may complete and submit a Request for Fingerprinting and Safe Haven form so that the results can be shared with St. Francis High School.*

Information about parent volunteering, including the Livescan Request Form for Fingerprinting, link to Safe Haven training, MVP sign up information, and service opportunities can be found at <https://stfrancishs.org/parent-volunteering>.

Questions about parent volunteering? Please contact Chloe Leavitt at (916) 452-3461 x110.